

BUREAU OF INTERNAL AFFAIRS  
Investigations Division  
General Investigations Section

23 December 2011  
Log # 1050075

TO: Commanding Officer  
Investigations Division  
General Investigations Section

FROM: Police Officer Elizabeth RAMIREZ #3716  
Investigations Division  
General Investigations Section

SUBJECT: Attempt to Contact

ALLEGATION: In Civil Lawsuit [REDACTED] the complainant attorney [REDACTED] alleges that on 28 July 2010, at [REDACTED] St, at approximately 1732hours his client [REDACTED] was falsely arrested.

On 23 November 2011, R/I left a voicemail message for [REDACTED] requesting a return phone call.

In addition to the above referenced phone call R/I mailed a certified letter article [REDACTED] to the law offices of [REDACTED]

A check of the United States Postal Service Track and Confirm Website shows that delivery of the aforementioned certified letter was attempted twice; once on 01 December 2011 and again on 08 December 2011, both times were unsuccessful, notices were left indicating delivery was attempted.

R/I again attempted to contact [REDACTED] on 22 December 2011, but again was unsuccessful and left another voicemail message requesting a return phone call.

*[Handwritten signature]* #3716  
Police Officer Elizabeth RAMIREZ #3716  
Investigations Division  
General Investigations Section



Department of Police \* City of Chicago  
3510 South Michigan Avenue \* Chicago, Illinois 60653

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Date 23 November 2011

Re: C. L. No. 1050075

Dear [REDACTED] re client [REDACTED]

A complaint against a Department member, registered under the above Complaint Log (C.L.) Number, is currently under investigation by the Chicago Police Department.

A vital step in the investigation is an interview with the person who registered the complaint as well as witnesses. This step is essential in order to conduct a complete and thorough investigation.

Please contact me as soon as possible so that I can make arrangements to meet with you regarding the incident under investigation. The following information is provided so that you can contact me without unnecessary inconvenience:

Name: P.O. Ramirez #3716

Address: 3510 S Michigan Ave

Telephone: 312-745-6310

Hours Available: 9am-3pm

Sincerely,

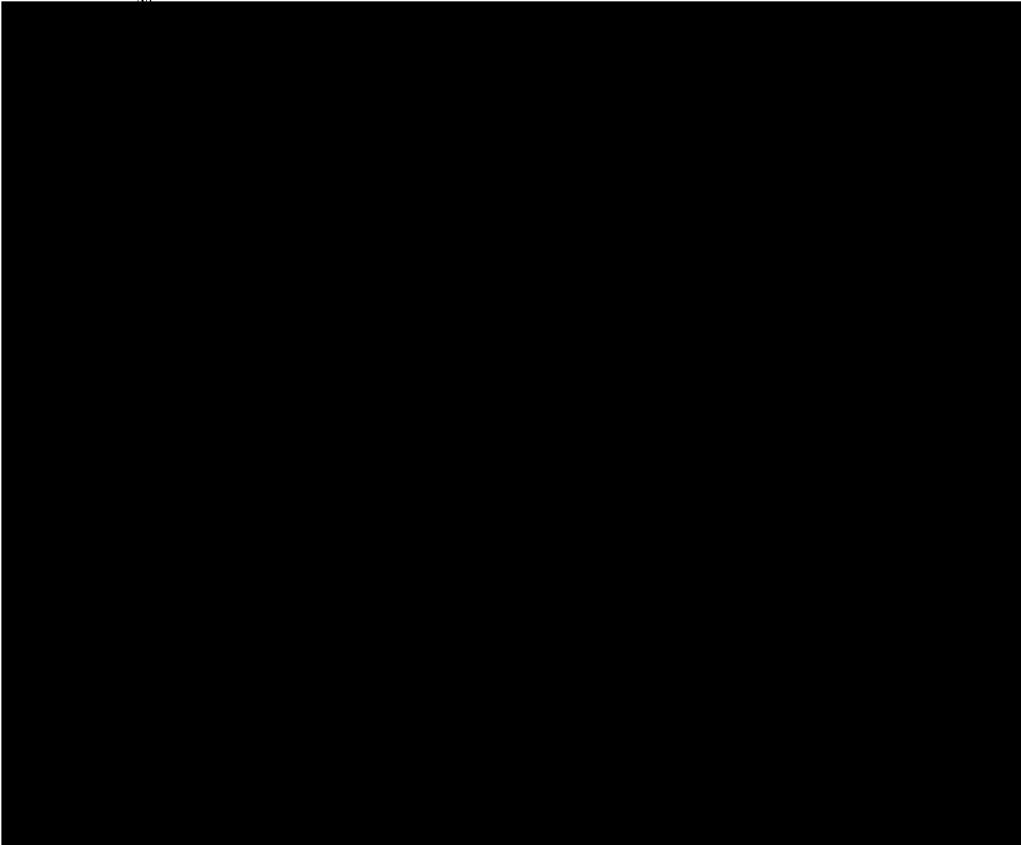
A handwritten signature in black ink, followed by the number "#3716". The signature is written over a horizontal line.

CPD-44.223 (REV. 1/07)

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Emergency: 9-1-1 \* Non-Emergency: (Within City limits) 3-1-1 \* Non-Emergency: (Outside City limits) 312-746-6000  
TTY: 312-746-9715 \* E-mail: [police@ci.chi.il.us](mailto:police@ci.chi.il.us) \* Website: [www.ci.chi.il.us/CAPS](http://www.ci.chi.il.us/CAPS)

CPD 0022647

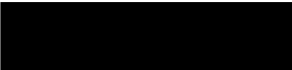


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## Track & Confirm

[PRINT DETAILS](#)**YOUR LABEL NUMBER****SERVICE****STATUS OF YOUR ITEM****DATE & TIME****LOCATION****FEATURES**

Notice Left

December 08, 2011, 2:25 pm

CHICAGO, IL 60631

Certified Mail™

www.usps.com/redelivery or calling 800-ASK-USPS, or may pick up the item at the Post Office indicated on the notice. If this item is unclaimed after 15 days then it will be returned to the sender. Information, if available, is updated periodically throughout the day. Please check again later.">

Notice Left

December 01, 2011, 9:59 am

CHICAGO, IL 60631

Arrival at Unit

December 01, 2011, 7:54 am

CHICAGO, IL 60631

### Check on Another Item

What's your label (or receipt) number?



12/19/2011

CPD 0022649

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